



**Wychwood**  
WILD GARDEN

## Donation Pack

Thank you for supporting  
the Wychwood Wild Garden project!

This pack contains all you need to make a donation to the  
Wychwood Wild Garden project.

- This covering letter
- A Standing Order Mandate to make regular payments
- A Gift Aid declaration form to allow us to claim back tax on your donations

## Maintenance Fund

We anticipate annual running costs of between £5,000 and £7,000.

To support the annual running costs of the Wychwood Wild Garden please complete and return to us the enclosed Standing Order form.

You might want to pay either annually or quarterly, please choose.

## Donation

To make a donation to the Wild Garden running costs, please make a cheque payable to:  
**Shipton-under-Wychwood Wild Garden and Woods**

and send to our registered office:

**New Beaconsfield Hall, Station Road, Shipton under Wychwood, Oxfordshire OX7 6BQ**

Alternatively make an online payment by entering our bank details:

**HSBC Bank, Sort Code 40-17-19, Account Number 61472496** and quote your initials and full name as the reference so we can trace your payment.

*giftaid it*

Whatever method you choose to support us, if you are a UK tax payer please consider GiftAid.

If you complete the enclosed GiftAid form and also return it to us, any donation you make now and in the future to the Wild Garden project is worth a further 25% to us.

## Membership of the company

If your total annual donation is greater than £20 you are invited to be a member of the company.

As a member you will receive our regular updates and newsletters, be able to contribute to our key policies and plans and be able to attend our Annual Meetings and elect directors of the company.



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## Standing Order Mandate

**Please complete and return to:**

Shipton-under-Wychwood Wild Garden and Woods  
New Beaconsfield Hall, Station Road, Shipton under Wychwood  
Oxfordshire OX7 6BQ

To: \_\_\_\_\_

Bank: \_\_\_\_\_

Sort Code: \_\_\_\_\_

Bank Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bank Post Code: \_\_\_\_\_

Your Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Please pay: HSBC Bank plc, 18 Market Place, Chipping Norton,  
Oxfordshire OX7 5NE

Sort Code: 40-17-19 for the credit of Shipton-under-Wychwood  
Wild Garden and Woods

Account Number 61472496 the sum of £ .....

starting on ...../...../.....

and every year/quarter (delete as appropriate) thereafter until  
cancelled in writing and debit my/our account accordingly.

Your name(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed in accordance with your bank mandate.

Date: \_\_\_\_\_

### **Bank and Company use only**

Please quote the following reference when making a payment:

\_\_\_\_\_



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*giftaid it*

## GiftAid Declaration

### Please treat

- The enclosed gift of £..... as a GiftAid donation  
*or*
- All gifts of money that I make today and in the future as GiftAid donations

*Please tick the appropriate box*

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify.

If your total GiftAid donations to all charities is less than your UK taxable income then this condition will generally be satisfied.

### Donor's details

Title: \_\_\_\_\_ Initials: \_\_\_\_\_

Surname: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

### Please notify us if you:

1. Want to cancel this declaration.
2. Change your name or home address.
3. No longer pay sufficient tax on your income and/or capital gains.

### Tax claimed by the charity

We will reclaim 25p of tax on every £1 you give .

### If you pay income tax at the higher rate

You must include all your GiftAid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.